



RELIEF TEACHER

If you would like to be considered for relief work, please submit your current Curriculum Vitae to finance@mmccps.wa.edu.au or post it to the school PO Box 2185 Malaga WA 6944.

Please include the following with your CV:

- TRBWA Registration letter (this can be obtained with your TRBWA login)
- TRBWA Receipt of Annual Fee Payment for Financial Membership
- Formal qualifications **copy of your certificate please (degree)**
- Copy of your current Working With Children Card
- Completed Catholic Education WA Ltd Applicant Employment History
- Days of availability to work

When you first work at Mary MacKillop Catholic Community Primary School

If you haven't worked in Catholic Primary schools within the last 6 months you may also need to complete Casual Staff payroll forms the day you first work. You will need:

- Tax File Number
- Bank account details
- Superannuation Fund details including SPIN number if it is a fund other than Australian Catholic Superannuation (this is mandatory)